

## SOUTHEND-ON-SEA SCHOOLS FORUM

### SUMMARY ACTION SHEET

(The completion of missing items has been reported to the Forum)

Number	Meeting date	Minute no.	Action	Person responsible	Date action to be completed	Completion noted by Forum
307	13/01/16	4(c)	Strategic review of retention and recruitment of teachers required.	SOPHA/SOSHA/ Jerry Glazier/	Ongoing (for Ed. Board)	
310	16/03/16	9	Commissioned budgets for High Needs SLAs to be reported on throughout the year if arrangements with providers alter.	Ian McFee/ Ian Ambrose	ongoing	
313	16/03/16	13	Information to be provided on the impact of the National Funding Formula (to be introduced for 2018/19?) and whether they can continue to be funded through combined budgets.	Ian Ambrose	ongoing	
314	08/06/16	10	Information to be provided on the amounts of nurture base funding schools had received (see also item 319 below).	Ian Ambrose	07/12/16	07/12/16
315	08/06/16	11	Feedback on issues raised relating to Seabrook College to be provided to the next meeting	Brin Martin	12/10/16 07/12/16	
316	12/10/16	10	Forum to recommend funding rates for Early Years for 2017/18 and 2018/19 once funding from the DfE has been confirmed.	Elaine Hammans/ Paul Grout	18/01/17	
317	12/10/16	11	SPSG asked to (a) break down the high-level pupil look at commissioning intervention measures, (b) address the Ofsted inspection risk and (c) review the school improvement strategy.	SPSG/ Brin Martin	18/01/17	
318	12/10/16	13(a)	Report to next meeting on (a) how many children meet the criteria for attendance at special schools but were not in one and (b) how many are on the waiting list for September 2017 and (c) the numbers of EHCPs that had not been issued after 26 weeks.	Ian McFee	07/12/16	07/12/16
319	12/10/16	6(a)	Breakdown of the allocated nurture funding to be provided at the next meeting following discussions with relevant schools.	Ian Ambrose	18/01/17	
320	12/10/16	14(a)	Letter to be sent to all schools about the necessity of accurate returns on census returns relating to EAL and setting out the procedure and basis for collating the data.	Ian Ambrose/ Brin Martin	18/01/17	
321	12/10/16	14(b)	Item to be included on agenda for next meeting to enable secondary school places beyond 2018/19 academic year to be considered.	Brin Martin	18/01/17	